



# volunteer centre

Ionad d'Obair Dheonach Iarmhí

WESTMEATH

## Current Volunteer Opportunities

Volunteer Opportunity: Volunteer Opportunity	Organisation Name	Tasks	Skills/qualities necessary	Skills Required	Organisation Name	Website	Main Category
<b>Membership Canvassers</b>	Mullingar Arts Centre	Promote the Arts Centre with a view to increasing membership	Keen interest in the Arts Friendly Honest Dedicated	Arts/Music/Drama	Mullingar Arts Centre	mullingarartscentre.ie	Arts culture and media
<b>Arts Centre Staff</b>	Mullingar Arts Centre	Meeting and greeting people who attend events in the Arts Centre	Friendly Approachable Dedicated Dependable Keen interest in the Arts		Mullingar Arts Centre	mullingarartscentre.ie	Arts culture and media
<b>Networking</b>	Mullingar Arts Centre	Engage in a variety of Networking forums to promote the Arts Centre.	Communications skills Dedicated Hard working Keen interest in the Arts	Arts/Music/Drama	Mullingar Arts Centre	mullingarartscentre.ie	Arts culture and media
<b>Advertising</b>	Mullingar Arts Centre	Promote up-coming events to increase the awareness of the Arts Centre.	Friendly Dedicated Keen interest in the Arts Hard Working Public relations skills	Arts/Music/Drama	Mullingar Arts Centre	mullingarartscentre.ie	Arts culture and media
<b>Media Co-ordinator (Communications)</b>	Athlone Animal Welfare	At AAW, we are committed to ensuring ongoing, meaningful and relevant contact with the media, our clients and volunteers. As a volunteer in our Communications Office, you will ideally be familiar with Microsoft Office, internet and email applications. You will have the opportunity to be involved or assist with: Helping to administer/update our Website/Facebook page Helping in the development of our website Updating our press files Carrying out design work on our publications Helping with media enquiries Assisting with interviews/press releases	Good communication skills. Good organisational skills. Likes to work as part of a team. Love and empathy with animals.	Business/HR/Management; Computer/web/ICT; Personable/Skills	Athlone Animal Welfare		Campaign & Awareness Raising
<b>Volunteer Childcare Assistant</b>	Ennell House - Little Angels Creche	To assist in the Childcare Centre with various activities for the children.	Childcare qualification Good communication skills	Youth/Childcare	Ennell House - Little Angels Creche		Childcare
<b>Technology Support</b>	Helium Arts	1.)To design an online evaluation system to collect and collate baseline data from artists 2.)To set-up admin docs as collaborative docs online	Self-motivating Able to work from home Technology skills suited to the above tasks Work to a brief Good time-management	Computer/web/ICT	Helium Arts	www.helium.ie	Computers

<b>Fundraiser/Helper</b>	St. Patricks Day parade	Fundraising ideas, helping with table quizzes, bag packing, church gate collections, street collections etc.	Good interpersonal skills as meeting people will be a key part of this. We are a young enthusiastic dynamic group who's aim is to ensure that the town has the best St Patricks Day ever!! However to do this we need money and help so even if you can only spare a few hours every little helps.	Arts/Music/Drama; Event management / Fundraising; Personable/Skills	St. Patricks Day parade		Fundraising
<b>Bucket Collections</b>	Teenage Cancer Trust	Volunteers are required for bucket collections on Saturday 22nd and Sunday 23rd Jan 2011. Could you spare a couple of hours to help us raise much needed money AND raise awareness of Teenage Cancer Trust to people in your local communities? We would REALLY appreciate it if you could! Monies raised in Ireland will stay in Ireland and go towards help funding a project for teenagers with cancer in Our Ladys Hospital for Sick Children Crumlin Dublin.	Friendly, outgoing personality, interested in the charity.	Event management / Fundraising	Teenage Cancer Trust	<a href="http://www.teenagecancertrust.org">http://www.teenagecancertrust.org</a>	Fundraising
<b>Sell Cystic Fibrosis Emblems</b>	The Cystic Fibrosis Association of	The Cystic Fibrosis Association of Ireland are seeking volunteers, nationwide, to sell their emblems in shopping locations on Friday 15th April 2011	Interest in the aim of the organisation, reliable, friendly, honest	Event management / Fundraising	The Cystic Fibrosis Association of	<a href="http://www.cfireland.ie">www.cfireland.ie</a>	Fundraising
<b>Administrator</b>	Athlone Animal Welfare	Our Administrator would be responsible for the day to day administration of all activities such as fundraising, client services, communications etc. Volunteers will ideally have the following skills but they are not necessary in order to become a member of the team. Knowledge of the internet and e-mail. Some experience of working within an office or administration environment, As a volunteer with our administration team, you will assist with some of the following tasks: Administration support on one of the many events and campaigns such as the Free Education Programme to primary schools Updating of our internal database Preparing materials for postage or delivery Participating and supporting local fund-raising events Organising mailshots Stock-taking, filing and shredding	Good communication skills. Good organisational skills. Likes to work as part of a team. Love and empathy with animals.	Business/HR/Management; Computer/web/ICT; Personable/Skills	Athlone Animal Welfare	Athlone Animal Welfare is a voluntary non profit organisation working to prevent the neglect and mistreatment of animals; encourage responsible pet ownership and raise awareness on key animal welfare issues. We are doing this through the development and delivery of educational programs; through awareness campaigns; and support of neutering schemes. We also foster and rehome cats and kittens in so much as funds permit.	Office

<b>Mobile Phone Campaign</b>	Irish Autism Action	Do you have a few hours to spare next week? Irish Autism Action (IAA) exists to campaign at a national level for the rights and entitlements of people with Autism. They can also help with advice across a wide range of topics. Based in Mullingar - Irish Autism Action are holding a major fundraising campaign next week. The aim is to send out a minimum of 5,500 mobile phone recycling bags! If you have a few hours to spare ☞ your role would be to: " Address labels " Put letters in envelopes " ☞Thank you☞ stamp " Frank the letter If you can help this worthy cause for a few hours ☞ you will be in nice warm offices in Mullingar and the team will even give you a cup of tea!	Empathy with issue	Event management / Fundraising; General Admin/Office Support	Irish Autism Action	www.autismireland.ie	Office
<b>Graphic Designer</b>	Helium Arts	Updating a handbook for a programme Basic Design of Flyers Design of a thank you card And possibly others	Self-motivating Can work to a deadline Creative Interest in arts for children and young people would be helpful Graphic Design Experience and Skills	Arts/Music/Drama	Helium Arts	www.helium.ie	Virtual Volunteering
<b>Youth Club Assistants</b>	Midlands Regional Youth Service	Task: To become part of a team and help out with various activities and programmes. Commitment: Normally two hours per week between 7 ☞ 9pm Training will be provided. Skills/Qualities Basically - a good manner, enthusiasm, and empathy with young people. Arts and crafts skills and any other creative skill would be nice.	Basically - a good manner, enthusiasm, and empathy with young people. Arts and crafts skills and any other creative skill would be nice.	Arts/Music/Drama; Personable/Skills; Youth/Childcare	Midlands Regional Youth Service	MRYS are now seeking volunteer Youth Club Assistants for the following clubs: Ballymore, Castlepollard, Dalton Park - Mullingar, Grange - Mullingar, Kilbeggan, Killucan, Kinnegad, Link Club, Mullingar - Special needs group, Multyfarnham, Rochfortbridge	Youth/Children